

# MISSOURI TAXIDERMIST ASSOCIATION

## *BYLAWS*

(Revised 1993, 1996, 2008, 2013, 2016, 2018)

### ARTICLE I - NAME

The name of this Association shall be the Missouri Taxidermist Association, herein after referred to as the Association or the MTA.

### ARTICLE II - PURPOSES

#### Section A. Mission Statement

The Missouri Taxidermist Association promotes the art of taxidermy and related fields.

#### Section B. Purposes

1. To promote high standards in the art of taxidermy.
2. To strive to provide high-quality work.
3. To foster understanding in the general public about the field of taxidermy.

### ARTICLE III – MEMBERSHIP

#### Section A. Qualifications

1. A member shall be defined:
  - a. A person who is a licensed taxidermist, **or**
  - b. A person engaged in a related field
2. A member must have paid the annual membership dues.

#### Section B. Fiscal year

1. Begins August 1
2. Ends July 31

### ARTICLE IV – OFFICERS

#### Section A. Missouri Taxidermy Association Executive Board are the following officers:

1. President
2. Vice President
3. Secretary/Treasurer
4. Six MTA Members at Large
5. Immediate Past President (advisor only- no voting privileges)

#### Section B. Election Procedure

1. Elections are held during the annual competition
2. Nominations and elections are held at the same meeting
3. Nominations are made from the floor
4. Nominees must give consent before being nominated
5. Nominees are elected by a majority vote

#### Section C. Term of Office

1. Elected officers are for two (2) years, election to take place at the annual convention in even-numbered years
2. No two offices may be held by the same person
3. Any officer of the Association may be removed at any time by majority vote of the membership.
4. A vacancy in the office of President shall be filled by the Vice President. If there is no Vice President, the Executive Board will appoint a President by majority vote.
5. A vacancy in office, excluding the President, shall be filled for the unexpired term by a majority vote of the Executive Board.

#### Section D. Duties of Executive Board

##### 1. President

- a. Shall be MTA chief executive
- b. Shall preside at all MTA meetings
- c. Shall perform other duties as specified by the Executive Board
- d. Approves all MTA expenditures
- e. Appoints standing and special committees
- f. Appoints a committee to audit the books once a year

## **2. Vice President**

- a. Shall assume the duties of the presidency in the absence of the President.
- b. Shall perform other duties as specified by the President or the Executive Board

## **3. Secretary**

- a. Shall take accurate minutes of all meetings.
- b. Shall maintain a permanent record of all minutes.
- c. Shall prepare and distribute a newsletter (including a financial report) after each meeting (3 annually).

## **4. Treasurer**

- a. Shall maintain all financial records of the organization
- b. Shall present written and oral financial reports at each meeting
- c. Shall pay all bills upon approval of the President.
  - i. Steps to pay bill:
    1. Bills must be presented to the Treasurer
    2. President must approve the bills
    3. Treasurer shall pay the approved bills
    4. Payments are filed for audit
- d. Shall submit for audit all financial records once a year and at the change of Treasurer
- e. The Executive Board will determine the banking facility and the types of accounts.
  - i. The signature card will have the following names and shall require any one signature for payment:
    1. President
    2. Vice President
    3. Treasurer

## **5. Six Members at Large**

- a. Shall consist of four (6) members by a rotation system:
  - 1) Three are elected in even-numbered years
  - 2) Three are elected in odd-numbered years
- b. All officers will hold office two (2) years

## **6. Immediate Past President**

- a. Serves on the Executive Board for two (2) years
- b. Serves in an advisory capacity only – no voting privileges
- c. Performs duties as directed by the President

## **ARTICLES V – DUES**

### **Section A. Annual Dues**

1. Determined annually by the Executive Board
2. Approved by the membership

### **Section B. Payment of Dues**

1. Must be paid at or before the annual competition
2. Must be paid to be eligible to compete in competition

## **ARTICLE VI – AMENDMENTS**

Any proposed amendment to the Bylaws may be submitted in writing at any regular meeting. Such proposed amendment must be signed by three active members of the Association and shall be read at the meeting by Secretary, laid on the table until the next meeting, and shall be added to the Bylaws by a two-thirds vote of the members present including the written proxy votes.

## **ARTICLE VII – DISSOLUTION**

### **Section A. The Executive Board shall determine if dissolution is necessary.**

### **Section B. Dissolution Procedure:**

1. Executive Board presents the reason(s) for dissolution to the members
2. Dissolution is decided upon by a majority vote of the members
3. MTA meets all financial obligations of the Association
4. Audits and closes all financial accounts
5. Assets (cash and equipment) remaining are to be donated to a charity according to the State law.